



Humanitarian Advocacy Officer M/F

Handicap International is an independent and impartial international solidarity organization, which intervenes in situations of poverty and exclusion, conflicts and disasters. Working alongside people with disabilities and vulnerable populations, it acts and speaks out to meet their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights.

The network of eight national associations (Germany, Belgium, Canada, the United States, France, Luxembourg, the United Kingdom and Switzerland) works constantly to mobilize resources, to co-manage projects and to spread the principles and actions of the organization.

HI is committed to an employment policy in favour of persons with disabilities.

CONTEXT:

Under the supervision of the humanitarian Advocacy Manager, and as a member of the Federal advocacy team, as humanitarian advocacy officer you contribute to the design and implementation of HI's advocacy strategies and activities on humanitarian issues with a focus on specific crises and the main priority topics endorsed by HI federation.

The humanitarian advocacy officer contributes to the development and implementation of the humanitarian advocacy strategies on specific crises and on the protection of humanitarian space, to achieve policy change objectives at global level. You will work in close links with the main internal stakeholders within HI, including in programs and National Associations. You will be in charge of developing robust advocacy content and tools. You will develop a dedicated influence strategy towards the Geneva-based main stakeholders of the humanitarian community, and facilitate interactions with them on behalf of HI.

In this framework, your main duties are:

Missions 1: STRATEGY AND STEERING

You support the Humanitarian Advocacy Manager with developing and revising the humanitarian advocacy strategies and action plans relating to federal humanitarian advocacy (i.e. on specific crises and on the protection of the humanitarian space at global level) and with mobilizing the relevant colleagues (in programmes, operations, communications, funding direction, the Institute) for this purpose:



- Contribute to the preparation, monitoring, evaluation and update of the advocacy strategies and the three-year plan of action, including preparing/updating relevant analyses and tools (stakeholders mapping, targets mapping etc...)
- Support with the functioning of the internal Humanitarian advocacy coordination group (COFIL) and contribute to the policy and advocacy groups dedicated to crisis under your responsibility

Mission 2 : OPERATIONAL IMPLEMENTATION

- You support in implementation of the advocacy strategy and action plan relating to the protection of humanitarian space
- You steer the implementation of the federal humanitarian advocacy strategy in relation to some specific crises, in direct link with the HI programmes concerned and other internal stakeholders
- You lead on the influencing strategy at Geneva level in line with advocacy strategies, action plans, relating to crisis and humanitarian priority topics
- You ensure proper internal and external communication on HI advocacy on the crises under AIR focus, emerging crises and humanitarian priority topics
- You contribute to budget management and fundraising in relation to the assigned topics

Mission 3 : STANDARDS and EXPERTISE

- You contribute to raising the quality and internal ownership of AIR work
- Comply with HI quality standards and internal procedures relating to advocacy
- Contribute to the design and delivery of presentations and training tools on advocacy

Education

- You hold a University degree or equivalent qualification in international relations, law, or social studies.
- You have working knowledge of international law, IHL, humanitarian principles and of the humanitarian system.
- You demonstrate experience in leading humanitarian advocacy strategies that impact on major institutional decision makers.
- Previous experience in representing NGOs, donors, or UN agencies in formal settings.
- You have excellent writing skills. Previous experience in drafting speeches, talking points, and position papers.



- You have creative thinking and problem-solving skills. Political and cultural awareness.
- You have excellent interpersonal and communication skills, including negotiation skills.
- You are fluency in English, both written and verbal. Knowledge of another European language is an asset

Conditions

- Type of contract : Open ended contract
- 100%
- Working hours: 40 hours a week
- 5 weeks of annual leave
- Possibility to work partly in home office

For further information about the association: www.hi.org

Please send your application in French or English with a cover letter and CV before January 27 2023 to recrutement.suisse@hi.org.

Only successful candidates will be contacted.